School of Engineering & Technology

BABA GHULAM SHAH BADSHAH UNIVERSITY

RAJOURI (J&K)

Minutes

of the

10th Meeting of Board of Governors

held online on Zoom Platform on

June 26, 2020 at 06:00 p.m.

at

BGSBU, Rajouri (J & K)

Minutes

of

10th Meeting of Board of Governors

The 10th meeting of the Board of Governors (BoG) of the School of Engineering & Technology was held on June 26, 2020 at 06.00 p.m. online on Zoom Platform due to Covid-19 travel restrictions.

The following were present:

1. **Prof. Javed Musarrat**, Vice Chancellor, BGSBU – **In the Chair**
2. **Prof. Ashok Aima**, Vice Chancellor, Central University, Jammu
3. **Prof. Mehraj-ud-Din Mir,** Vice chancellor, Central University, Kashmir
4. **Prof. I. M. Mishra,** IIT, Dhanbad (Jharkhand)
5. **Prof. Hamid Ali,** Ex- Dean, ZHCET, A.M.U., Aligarh (U.P.)
6. **Prof. M. M. Sufyan Beg,** Principal, ZHCET, A.M.U., Aligarh (U.P.)
7. **Prof. Abdul Khaliq,** Delhi Technical University, New Delhi (currently in Saudi Arabia)
8. **Prof. Shakeel Raina,** Principal, Govt. Degree College, Rajouri (J & K)
9. **Prof. Asif Husain**, Principal &Dean, School of Engineering & Technology, BGSBU, Rajouri
10. **Prof. Naseem Ahmed,** Dean, School of Management Studies**,** BGSBU, Rajouri
11. **Dr. Ashfaq Zarri, Registrar,** BGSBU, Rajouri (Special Invitee)
12. **Mr. Vishal Puri**, HoD, Electronics & Communication Engineering, BGSBU, Rajouri
13. **Mr. Ahmed Riyaz,** Nodal Officer (Academics),Asstt. Professor, BGSBU, Rajouri,(Special Invitee)
14. **Mr. Mohammad Abas Malik,** Co-Nodal Officer (Academics), Asstt. Professor, BGSBU, Rajouri,(Special Invitee)
15. **Mr. Suneet Gupta**, Joint Registrar, BGSBU, Rajouri, (Special Invitee)
16. **Prof. Iqbal Parwez**, Dean Academic Affairs and Coordinator, TEQIP-III BGSBU, Rajouri, **Convener**

The meeting formally commenced with the recitation of verses from holy Quaran which followed by brief introductory remarks by the Hon'ble Vice Chancellor, Prof. Javed Musarrat. At the outset, the Vice Chancellor welcomed all the members of BoG and thanked them for sparing their valuable time. He congratulated the Coordinator TEQIP, Prof. Iqbal Parwez for arranging these meetings back to back in such quick succession in order to fulfil the requirement of an important DLI used to assess the benchmark performance of a Teqip institution. The Vice Chancellor, then, asked the Coordinator to take up the items of agenda. The Coordinator reiterated the warm welcome to the 10th BoG meeting being held today and expressed his gratitude to all members whose deliberations have always been academically rewarding.

Item No.1: **Confirmation of the minutes of 9th meeting of Board of Governors held on June 23, 2020**

The minutes of 9th meeting of Board of Governors held on June 23, 2020 were unanimously confirmed

Confirmed the minutes of last meeting of Board of Governors held on June 23, 2020

Item No. 2: **Action Taken Report on the suggestions / directives given in the 9th meeting of Board of Governors held on June 23, 2020**

No specific suggestions / directives were given in the 9th meeting of Board of Governors held on June 23, 2020 on any item except on item no. 2 which was to receive the copies of the online student's feedback proforma and strategic plan in vogue in other premier Institutions. Since the last BoG meeting has been recently concluded on June 23, 2020, it was considered too early to receive such documents from the members who were given ten days time to send these documents which will be taken up in the next BoG meeting as and when it is held.

Deferred the compliance of aforesaid suggestions until the next BoG meeting

Item No.3: **To consider and approve the Quarterly Action Plan for the period : July – September, 2020**

As per NPIU guidelines, a quarterly 'Action Plan' based on the activities and proposed expenditure in the forthcoming quarter under the heads Procurement, Academics and Incremental Operating Cost in a ratio of 60%, 30% and 10% of the allotted PLA is submitted to NPIU through SPIU for consideration & approval.

The aforesaid proposed 'Action Plan' was unanimously approved by BoG.

Approved the Action Plan for the Quarter: July – September, 2020

Item No. 4: **To consider the proposal for minor civil work pertaining to repair of flooring in workshop area in the Department of Civil Engineering**

The Coordinator, TEQIP III informed the members that he received a letter no. BGSBU/SOET/CE/20/90 dated: February 25, 2020 from the Head, Department of Civil Engineering requesting therein for the repair and refurbishing of the damaged flooring of the workshop area in his Department which is causing lot of inconvenience to the students. Under the provisions of TEQIP-III, minor civil work in terms of renovation of laboratories, class rooms, seminar library and extension of laboratories etc is permissible to refurbish and improve the existing infrastructure of the Engineering College. A small percentage of total grant i.e., 5% is allocated for this purpose.

It is pertinent to mention that in SOET, the similar nature of work has been carried out to renovate the flooring of the classroom complex under the aforesaid 'Minor Civil Work' of the TEQIP programme so as to equip them with ICT facilities to develop them into "SMART CLASS ROOMS". It has been done after following due codal formalities as required under rules. The work is monitored for its quality and pace by a team of experts from the Civil Engineering Department.

The aforesaid request was placed for the consideration of the BoG which unanimously approved the above work.

The BoG approved the aforesaid minor civil work pertaining to repair of flooring in workshop area in the Department of Civil Engineering

Item No. 5: <u>**To consider the proposal for procurement of furniture for Computer and IT Engineering Laboratories**</u>

The Coordinator, TEQIP III received a letter no. BGSBU/DCSE/20/89   dated: February 06, 2020 from the Head, Department of Computer Engineering and another letter no. BGSBU/SOET/ITE/20/7150 dated: January 18, 2020 from the Head, Department of IT Engineering requesting therein for the procurement of furniture for Computer and IT Engineering Laboratories.

As per the provisions of TEQIP-III, procurement of furniture for laboratories, class rooms, seminar library, etc is permissible to refurbish and improve the existing infrastructure of the Engineering College.

The BoG considered and approved the procurement of furniture for Computer and IT Engineering Laboratories

Item No. 6: <u>**To seek approval for appointment of additional personnel in the TEQIP-III Cell**</u>

In the earlier BoG held on November 9, 2018, the appointments of the following TEQIP personnel were reported:

1.   Mr. Haseeb Ahmed Khateeb as *Head Assistant*
2.   Mr. M Basit Magrey as *Assistant (Admin)*
3.   Mr. Manjeet Kumar as *Account Assistant*

Now, Mr.Haseeb Ahmed Khateeb who was appointed as Head Assistant has been selected on a permanent Govt. job.

Currently, the major work at TEQIP-III Cell is related to procurement of items and processing of bills. For smooth functioning of TEQIP-III Cell, appointment of one person preferably with basic knowledge of various web based interfaces is needed.

The BoG approved the appointment of additional personnel in the TEQIP-III Cell

Item No. 7: <u>**To report and adopt the Guidelines on Labour Management Plan and Infrastructure handover checklist**</u>

The TEQIP-III programme supports minor civil works at Participating Technical Institutions that also includes refurbishment / upgrading of higher education facilities,

such as classrooms, laboratories, library buildings, toilets, ramps, etc. within the existing premises. The project does not support activities related to land acquisition, or construction of new buildings, *ab initio*, except the extension or refurbishing of the pre-existing buildings. As a part of the project agreement, and under the procurement of TEQIP-III, the expenditure of minor civil work should be within 3% for ATUs and 5% for 1.1 and 1.3 institutions.

To better manage environmental and social risks of projects in order to improve development outcomes, a Labour Management Plan (LMP) has been developed and will be attached with the bidding documents in cases of minor civil work. The guidelines on Labour management Plan and the formats of Labour Management Plan handover checklist were perused by the members and the same were unimously approved and adopted for implementation.

The BoG approved and adopted Guidelines on Labour Management Plan and Infrastructure handover checklist approved by NPIU for
TEQIP-III funded Institutions

Item No. 8:   **To report and adopt the revised Performance Benchmarks for tracking the progress of TEQIP-III institutions**

The Coordinator TEQIP III informed that NPIU tracks the performance of TEQIP-III institutions by specified performance benchmarks. Recently, NPIU through its email dated: May 5, 2020 revised the Performance Benchmarks for Institutions. The revised Performance Benchmarks were perused by the members. The NPIU has directed concerned SPIUs to continuously monitor the progress especially of those institutions/ATUs where funds were curtailed.

The BoG considered and adopted the revised Performance Benchmarks for tracking the progress of TEQIP-III institutions

Item No. 9:   **To consider the representation of TEQIP-III Faculties for retention / regularization following the proposed completion of TEQIP-III programme on September 2020**

To augment the teaching and research activities, the NPIU has appointed some contractual faculty members and deputed them at various TEQIP-III funded Institutions.

As per the MoU between these faculty members and NPIU, the tenure of contract is up-to September 2020. Recently, these faculty members deputed at BGSBU made a representation dated June 20, 2020 to Hon'ble Chairman of BoG for retention and regularization of their services as Assistant Professor after completion of their tenure in TEQIP-III programme which, as on today, is up to September, 2020. The aforesaid representation was perused by the members BoG.

As per the Statutes of BGSBU, no contractual staff can be regularised directly without being selected by the duly constituted Selection Committee as per the laid down norms. Since BGSBU is not fully funded by the Government and its major budgetary requirement is met through its own generated funds, the quantum of which remains labile and uncertain. Under these circumstances, it seems unviable and against statutory provisions to commit to absorb any such additional liability. In this regard, it was suggested that a proposal may be sent to Govt. of J&K to make provisions for funds for recruitment of additional faculty members at Engineering College. Once the funds are sanctioned, the posts may be advertised and the petitioners may appear along with other applicants before duly constituted Selection Committee and those recommended by the Selection Committee may be appointed.

The BoG resolved that the University may approach Govt. of J&K to make provisions for funds for recruitment of additional faculty members at Engineering College and following the receipt of such additional funding, may provide a chance to such faculties to offer their candidature before a duly constituted Selection Committee which will act as per Statutory norms of the University.

Item No. 10: **To report and adopt the Revised Procurement Guidelines for TEQIP-III with effect from 22nd June, 2020**

As discussed in detail under item no. 5 of the last BoG Meeting held on June 23, 2020 regarding restriction of expenditure particularly in the head of account of Procurement until the new guidelines are received. Further, issuance of PO or signing of contract under TEQIP-III was temporarily barred. Hence, the procurement of Goods & Services was kept on hold as per the aforesaid directive of NPIU in this regard.

Now, the MHRD and the World Bank have approved the "Revised Procurement Guidelines" under TEQIP-III, which shall be effective for the procurement from the date
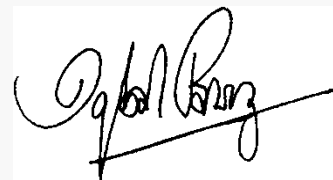
of issue of this notification i.e., 22nd June, 2020. The above revised guidelines were perused and the adopted by the BoG.

The BoG approved and adopted the Revised Procurement Guidelines for TEQIP-III to give effect from 22nd June, 2020

Any Other Item:

1. **Prof. M.M. Sufyan Beg** requested that the four online lectures delivered by him on governance and other themes under the Twinning Programme may be taken on record. The Chairman BoG acceded to his request.

2. **Prof. Abdul Khaliq** wanted that there should be budget for the text books which are very important component of any educational institution. The Coordinator informed him that the books nearly 60 lacs for almost all the five specializations in vogue in SoET have already been purchased and the SoET now is sufficiently equipped with the books.

The meeting ended with a Vote of thanks extended by the Coordinator TEQIP III.

Prof. Iqbal Parwez
Coordinator TEQIP-III
BGSB University, Rajouri (J & K)